

State of Michigan Association of Neonatal Nurses

Board Meeting Minutes

Wednesday, January 23rd, 2019

Board members present: Sarah Poley, Kimberly Wertheimer, Chris Adams, Kim Schaffer, Ashley Burnham, April, Joan Berry, Samantha Papek, Vicki Westing, Lynette Johnson, Brittney Cunningham, Irene Watts, Robin Keeney, Amirita Jackson

	Item	Action Items
1803-1805	<p>Ashley Burnham – Co president West Side</p> <ul style="list-style-type: none"> - Committees <ul style="list-style-type: none"> - Please turn in your committee 2019 Budget and Goals ASAP - Welcome new committee members: <ul style="list-style-type: none"> - Brittney Cunningham and Kimberly Wertheimer as Co-Secretaries, April Cocco as West Side Communication Co- Chair, Lucas Tans Co-Community Projects West side, and Olivia Vandebrake Advocacy Co-Chair, and Lyndsey as Educations Chair (West Side) 	<p>Every committee to submit in 2019 Budget and Goals</p>
1805-1810	<p>Education and Practice: Jane/Sarah/Darla</p> <ul style="list-style-type: none"> - 2018 Recap <ul style="list-style-type: none"> - Holiday/Educational events 2018 - East side Holiday Party – Nov 14th at Pasquales <ul style="list-style-type: none"> - Great turnout! Summary submitted by Chris - West Side – Dec. 5th Chop House Presentation by Lance Parton MD neonatologist at Westchester Medical Center, Valhalla NY) Sponsored by Chiesi Greg Durbin - 2019 Events <ul style="list-style-type: none"> - East Side CEU event, Jan 23rd <ul style="list-style-type: none"> - 40+ people in attendance, had to turn away about 9-12 people - Judy and Mary volunteered for another presentation in March, date and location TBD - West Side <ul style="list-style-type: none"> - Jan 23-24 night and day shift presentations at Helen DeVos <ul style="list-style-type: none"> - 20 min rotating presentations of vent modality, they provide food for staff - can contact Judy or Mary if any other unit interested in doing this - No additional CEU for rotating presentation - Thursday, Jan 24th 6-8pm West Side CE/Business Meeting on Ventilator Modality Sponsored by Mallinckrodt, San Chez Bistro, 	<p>Jane or Erin: summary of east side holiday party event with participant attendance, etc.</p> <p>Brittney: submit summary of East Side CEU event</p> <p>Someone to take pictures and send summary of East side 24th event dinner evening to Chris</p> <p>Kim: Will be contacting the people turned away on East side for next ventilator modality event</p>

	<p>Grand Rapids</p> <ul style="list-style-type: none"> - 54 people registered, room holds 60 	
1810-1845	<p>SMANN conference</p> <ul style="list-style-type: none"> - Finalize Topics, Agenda, and Speakers <ul style="list-style-type: none"> - Get remaining CVs from speakers. We have Nancy Gillilan NNP and Colleen Nelson LMSW (Infant Safe Sleep Program Coordinator). Lynette has requested Marissa Maftciu MPH, RD. We just need Dr. Weiner's CV and the resumes of the parents on the panel. - In talks with Michigan dept health and human services for presenting at conference. We are still waiting for a response communication - Heather Lymann <ul style="list-style-type: none"> - Group consensus to get Heather for a generational speech for Tues night at conference - She is a national March of Dimes speaker and will cost \$7500 for all expenses - MI state March of Dimes figuring out funding to pay for her - Perhaps give internal deadline for end of January to secure Heather, if that does not happen then we reach out for another speaker - Can always save her as key note speaker for next year's conference? - Perhaps we can get a nutritionist from Bronson to speak in lieu of Heather for Tues night dinner - Mead Johnson sponsoring dinner for Tuesday night - SWANN: how do they get big speakers and still charge less for conference feeds - We only have 13 vendors signed up for this year conference, we usually have 18 - Bavarian Inn will be providing a point person for conference at beginning of February <ul style="list-style-type: none"> - Pumping room and room rates to be discussed at when Bavarian Inn point person assigned - At this point, Bavarian Inn has code for room block event stay but not rates, likely won't get rates until the first part of February 	<p>Sarah: to request Dr. Weiner's CV</p> <p>Someone to reach out to Wisconsin chapter president and figure out how they get away with big name speakers at conference and how they pay for their conference, what is they're attendance?</p> <p>Robin: get in contact with Bavarian Inn's point person and get pumping room figured out</p>
1845-1852	<p>Fundraising/Community Projects: Heather/Marie/ Irene/Erin</p> <ul style="list-style-type: none"> - Upcoming Fundraisers/Community projects for 2019 <ul style="list-style-type: none"> - Garage Sale 2nd Saturday in August - Collecting Easter Baskets at conference in April - Getting gift basket donations from Hospitals to 50/50 raffle at Conference in April - Next Trivia date at George Murphy's March 31st, 	<p>Everyone: do more research on safe sleep organizations to partner with</p> <p>Post to facebook</p>

	<p>2019</p> <ul style="list-style-type: none"> - Camp Michimac has decreased their participation in past years so need to brainstorm of other non-profits to partner with - Ronald McDonald house? - Trail's Edge, a camp for children with ventilators. Many U of M workers volunteer at this camp - North Star Reach camp, a chronic diseases camp open to children affected and their siblings - Can we split with Camp Michimac and another organization? - Considering something local - Safe sleep organizations- <ul style="list-style-type: none"> - Perhaps we should donate money to them to get the word out to help with high-risk population. - Baby box, for safe sleep- used in Switzerland Norway and Denmark. Also seen in California. Need to do research on these organizations in order to move forward and increase advocacy (which is a big NANN push) - SWANN- already has baby box on website - Should we open to Facebook group and listen to members suggestions about non profits to donate too? - West Side event <ul style="list-style-type: none"> - Collecting for guiding light mission - Other new ideas in place for future - Amazon Gift Card <ul style="list-style-type: none"> - Keep it membership related and possibly give to new member sign ups at conference <ul style="list-style-type: none"> - This idea seems to have road blocks including time constraints, wi-fi and computer speed, computer accessibility, etc. - Most people who attended conference last year were NANN members, last year 46 non members signed up for conference - Maybe do an early bird registration raffle for gift card. Can have deadline for people to register by to be early birds and announce winners at conference 	<p>group opening up to suggestions for non profits to support</p> <p>Vote/Decide on what do with Amazon gift card</p>
<p>1852-1900</p>	<p>Membership Update: Joan/Samantha</p> <ul style="list-style-type: none"> - 172 members - New membership person with NANN 	<p>Everyone: Recruit more members</p>
<p>1900-1908</p>	<p>Communication: Kim/ Ashley</p> <ul style="list-style-type: none"> - Using Eventbrite for online registration of conference <ul style="list-style-type: none"> - Participants can print confirmation to show at 	<p>Kim: update hospital delegates on webpage</p>

	<p>conference checkin or simply pull out the app on the phone</p> <ul style="list-style-type: none"> - Will likely expediate the check in process at conference - Unofficial goal is to have registration open feb 1st - Hospital delegate list to be updated on webpage - Sparrow hospital <ul style="list-style-type: none"> - In the past has been pretty uninvolved, but want to be more involved, how do we pull them in? - Create a special invitation with Bronson? - They are both about an hour away from Grand Rapids 	Reach out to Sparrow hospital
1908-1912	<p>Treasurer: Vicki/Robin</p> <ul style="list-style-type: none"> - Books at balancing well - \$27,000 in account - \$6500 in white caps account - Expense request <ul style="list-style-type: none"> - Please use most current expense sheet. It has been emailed out - Which speakers will need rooms? Or partial room reimbursement <ul style="list-style-type: none"> - Let treasurers know ASAP 	

Meeting adjourned at 1914

Upcoming Board Meetings:

February 13th @ 6pm

March 13th @ 6pm

Minutes submitted by Kim Wertheimer BSN, RN &
Brittney Cunningham BSN, RN
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